

Notice of Cabinet

Date: Wednesday, 16 December 2020 at 10.00 am

Venue: Teams Meeting



Membership:

Chairman:

Cllr D Mellor

Vice Chairman:

Cllr P Broadhead

Cllr M Anderson

Cllr M Greene

Cllr N Greene

Cllr M Haines

Cllr M Iyengar

Cllr R Lawton

Cllr K Rampton

Cllr M White

Cllr H Allen

Cllr S Baron

Lead Members

Cllr H Allen

Cllr S Baron

Cllr N Brooks

Cllr B Dove

Cllr B Dunlop

Cllr J Kelly

All Members of the Cabinet are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4258>

If you would like any further information on the items to be considered at the meeting please contact: Sarah Culwick (01202 795273) or email democratic.services@bcpCouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

8 December 2020



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 11 November 2020.

11 - 22

4. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

5. Recommendations from the Overview and Scrutiny Board

To consider recommendations from the Overview and Scrutiny Board on items not otherwise included on the Cabinet Agenda.

6. Housing Development Scheme - Cynthia House (Cynthia Close, Poole)

23 - 54

This paper brings forward the recommendation of the award of a new contract to the preferred bidder for the delivery of works on the Cynthia House site. These works will deliver the demolition of the current empty building and construction of 22 new council homes at affordable rents and shared ownership comprising 10 houses and 12 flats within the HRA. These homes will help to deliver much needed Council housing across Poole and will be built to the Passive House Institute (PHI) Low Energy Building standard ensuring the highest quality build and impact on local lives

7. Wessex Fields Site Development Update

55 - 64

The land at Wessex Fields is located adjacent to the A338 in Bournemouth

and between the University Hospitals Dorset NHS Foundation Trust (formerly Royal Bournemouth and Christchurch Hospital) and the Stour Valley way greenfield site.

On 18 March 2020 Cabinet authorised officers to progress soft market testing in order to identify interested parties and viable delivery options which related to the preferred use themes of; health, care, research and education as well as seeking to include key worker or affordable housing and realisation of the vision of the Living Lab.

Following a period of soft market testing undertaken by external agents Jones Lang LaSalle (JLL) an options appraisal has been produced which considers the range of delivery options, the advantages and disadvantages of each and outlines the preferred option for progression for the Council.

The recommended option, proposes a disposal of part of this site to the adjoining landowner University Hospitals Dorset, another public sector body, in partnership with Bournemouth University to deliver their proposal for a strategically relevant development with a focus on Medtech, medical research & education put forward via the soft market testing.

Progressing this option enables BCP Council to develop the remainder of the Wessex Fields site in line with the preferred use themes and in the most strategically beneficial way to the conurbation and local community and supports the Council's desire to work with the NHS Trusts.

Therefore, this report seeks consent in principle to dispose of part of the site adjoining the hospital boundary to University Hospitals Dorset NHS Foundation Trust in partnership with Bournemouth University and determine the exact future development structure and collaboration for the remainder of the site which will be subject to a further Cabinet approval.

8. Bereavement Services Business Plan - Phase 1

65 - 144

The Bereavement Service Business Plan 2021-26 presents a background to the service, an overview of the regional competition, current market forces and current industry trends.

It identifies the impact the private sector has had on the regional market, future potential threats and opportunities within this market

It highlights opportunities for the service to increase its income streams through the introduction of alternative, innovative, efficient and sustainable solutions in response to both industry and customer demand, with a focus on continual investment, service improvement and diversification.

Through consultation across the wider bereavement industry, the Council, customer feedback and the identification of future trends it presents a preferred option in moving the service forward.

If approved the preferred option would be initiated over two phases

Phase 1:

Consolidating the service into a dual site single crematorium model, with initial investment into the infrastructure at Poole to further develop a high-end ceremonial and memorial venue, retaining the site's current reverence for the future

Additional investment into Bournemouth Crematorium would be required to

provide better direct access to the crematory under the coffin conveyancing arrangement enabling greater flexibility on movement without interruption to services taking place. Introducing a more tailored pricing matrix for a range of services to meet the demands of current market forces, industry and customer feedback, focusing on a more transparent, flexible and mobile approach, responding to wishes of the bereaved and changing market trends.

Continue to harmonise the teams across BCP, identify new and alternative burial provision, enhance our marketing plan, harmonise ITC systems, data and record storage, communication and media channels.

Phase 2:

Focus on developing a long-term solution for the continued use of the Poole Crematorium site as a location for the bereaved, following a further review after 18 months of the impact of the implementation of Phase 1 of the business plan.

This will not exclude the replacement of cremator/s at Poole Crematorium, the further enhancement of the location as a ceremonial and memorial venue or the addition of alternative functions associated with Bereavement.

[PLEASE NOTE: Should the Cabinet wish to discuss the detail of the exempt Appendix 1 the meeting will be required to move into Confidential (Exempt) session]

9. Bournemouth Towns Fund Update

145 - 160

Cabinet approved our approach to the preparation of a Town Investment Plan for Boscombe- Bournemouth on 26 June 2020.

The Towns Fund project is overseen by the Bournemouth Towns Fund Strategic Board and BCP Council is the Accountable Body for receiving and managing the grant.

Cabinet are asked to note that on 30 September 2020, BCP received an additional grant of £1m to fund capital projects that can be delivered this financial year (Accelerator Funding) through the Towns Fund. The grant will be used to start the delivery of 'shovel-ready' projects contained in the Interventions Framework of the Town Investment Plan, namely:

(1) the deployment of the first phase of Smart Place infrastructure in Boscombe;

(2) preliminary work needed ahead of the purchase of the land and buildings occupied by Bournemouth Indoors Bowls Centre (ground floor) and Skills and Learning (First Floor);

(3) Boscombe precinct short-term public realm improvements.

Cabinet are asked to note, that the Bournemouth Town Investment Plan was submitted to MHCLG on 30 October 2020 after scrutiny and approval by the Bournemouth Towns Fund Strategic Board, with a funding request for £24,998,803. The funding will enable the implementation of a number of projects and to part fund and facilitate the two flagship projects, namely the transformation of the Grade II listed Royal Arcade and the Boscombe Town Centre Masterplan. A decision from the MHCLG on the success of our Towns Fund bid is anticipated in early 2021.

10.	Housing and Property Compliance Update (Housing Revenue Account)	161 - 174
	<p>This annual report provides information on how the Council meets its responsibilities in ensuring that all Council Housing within the Housing Revenue Account is managed in a way that meets compliance with current health and safety legislation, best practice and regulatory standards to ensure the health and safety of residents.</p> <p>It highlights any challenges there are in achieving compliance and what remedial action is being taken. This year, there have been some serious challenges in achieving compliance.</p> <p>Social distancing measures introduced because of the Covid-19 pandemic have made it more difficult to carry out gas and electrical safety tests in tenants' homes.</p> <p>There are some risks identified in the detail of the report across both neighbourhoods along with details of how the teams are working to mitigate and address these.</p> <p>Despite the challenges presented by Covid-19, compliance within both the Bournemouth and Poole neighbourhoods has been successfully maintained overall and continues to be a high priority.</p>	
11.	HWRC Policies Alignment	175 - 190
	<p>Since the formation of BCP Council in April 2019 it has been known that within waste services, there are some Household Waste Recycling Centre (HWRC) operating policies that need to be aligned between the three legacy Councils.</p> <p>All three HWRC sites can be used by any BCP resident (and businesses at Millhams Lane & Nuffield Road), so it is important to have common policies in place to avoid misunderstandings which can lead to complaints and confrontation at the sites.</p> <p>The policies contained in this paper are only those where a difference exists currently and, alignment is required.</p>	
12.	Quarter 2 Budget Monitoring 2020-21 and Medium-Term Financial Plan (MTFP) Update Report	191 - 290
	<p>This report includes 2020/21 budget monitoring information for the end of September 2020 and progress made over the autumn in closing the MTFP budget gap for 2021/22 and future years.</p> <p>The projection for the 2020/21 revenue account is a balanced position after Covid-19 pressures, mitigation action and other budget variances are reflected. The pressures due to the pandemic have grown since the November report with further government support also received. The drawdown of resilience reserves to balance the year is projected at £0.6 million.</p> <p>The updated 2020/21 annual projections for reserve movements, the capital programme and housing revenue account (HRA) are also included in the</p>	

report.

Financial planning has progressed over the autumn with the aim of closing the previously identified budget gap for next year of £13.4 million. This report provides the progress made in updating the MTFP, including the refinement of pressures, savings, and assumptions based on the latest information available. The current plan is showing a residual gap to close for next year of £10.3 million. Work is now progressing to establish final proposals to enable a balanced and lawful budget for 2021/22 to be set in February 2021.

13. Climate Action Annual Report 2019 20

291 - 362

BCP Council declared a Climate and Ecological Emergency on 16 July 2019 and followed this by considering and approving for consultation a draft Action Plan at its meeting on 16 December 2019. This report sets out the work the Council has carried out in the first year towards achieving our targets to:

- Make BCP Council and its operations carbon neutral by 2030
- Work with the wider community to make the region carbon neutral before the UK target of 2050

This period has seen the Covid-19 pandemic trigger a national lockdown, which has impacted on some of our planned activity and had a direct effect on environmental quality. During this time, the Council has been working to establish the full extent of the challenge by calculating the amount of carbon emissions from Council operations that will need to be avoided or offset – over 40,000 tCO₂e. These efforts have led to BCP Council being named one of five UK towns and cities praised as global climate leaders by carbon disclosure charity CDP on their 'Cities A-List'. Actions in 2019/20 have included:

- Incorporating the United Nations Sustainable Development Goals – including no.13: 'Climate Action' into our Corporate Strategy
- Improving the safety of cyclists and walkers at key transport locations using the £312k Government Emergency Active Travel grant
- Purchasing green electricity from renewable sources for all our buildings and a proportion of streetlights
- Incorporating Sustainable Procurement in the Council's new Financial Regulations
- Allowing key workers free use of sustainable transport during the pandemic, with 1000 essential journeys made on Beryl Bikes
- Helping the 691 households referred into the Local Energy Advice Partnership (LEAP) save £770,000 in energy bill reductions and financial benefits, whilst generating carbon savings
- Undertaking works at bus facilities in response to COVID-19 measures ensuring that buses can be used safely
- Launching a Decision Impact Assessment tool enabling all projects, decisions and policies to be assessed against sustainability criteria

(including climate change)

- Installing Electric Vehicle charging points at council depots and an Electric Refuse Collection Vehicle and road sweepers are to be trialled

Forming a Coastal Engineering Partnership with Dorset Council to help protect communities from coastal flooding and erosion.

14. Bournemouth Christchurch and Poole Parking Standards Supplementary Planning Document

363 - 632

To adopt the Bournemouth Christchurch and Poole Parking Standards Supplementary Planning Document.

15. Dorset Nature Park

633 - 642

When planning for new homes the Council must ensure the development is nitrogen neutral and does not have an adverse effect upon Poole Harbour Special Protection Area. Nitrates cause algal mats which smother the feeding areas of internationally protected birds.

BCP Council and Dorset Council work in partnership to collect contributions from developers and use them to implement mitigation projects to ensure development within the catchment of Poole Harbour is nitrogen neutral. The councils award grants for projects that change agricultural land from high to low nitrate input, in order to offset the impact of nutrients entering Poole Harbour through sewage treatment works, including Poole. The strategy is set out in the Poole Local Plan (2018) and the Nitrogen Reduction in Poole Harbour Supplementary Planning Document (2017).

There are 2,076 planned homes in the Poole Local Plan area requiring 105 hectares of agricultural offsetting within the Poole Harbour water catchment basin during 2020/21. The Council is collecting developer contributions for this purpose with no implications for the Council budget.

The proposal is to use developer contributions to award grant to Dorset Wildlife Trust, to purchase agricultural land and manage it in perpetuity as low nitrate input. Known as the Dorset Nature Park, this proposal will allow the Council to continue to grant planning permission for new homes, as well as providing multiple benefits to residents across Dorset and BCP Council areas. This proposal has the written support of Natural England.

16. Domestic Abuse Strategy

643 - 672

This strategy sets out the key priorities for the Bournemouth, Christchurch and Poole Community Safety Partnership (CSP) in tackling domestic abuse and outlines the key areas for action over the next three years. The strategy aims to ensure that service users are at the centre of our work, that we respond to local need and that we work collaboratively to deliver our ambitious vision that “no resident living within or visiting Bournemouth, Christchurch and Poole should live in fear of, or experience domestic abuse.”

17.	Housing Scheme at Wilkinson Drive, Bournemouth	673 - 718
<p>The BCP Council owned site comprises open space and a disused playpark which was identified as surplus to requirements in the Bournemouth Neighbourhood play and open space review of 2009.</p> <p>The current proposal presents a new build scheme of 4 x 3-bed houses and 9 x 2- bed flats with associated parking and landscaping. These homes will help towards Local Plan housing targets and will also contribute significantly to unmet housing need.</p> <p>All of the homes are to be for social rent and will be designed to high energy efficiency standards with ground source heat pumps and triple glazing.</p>		
18.	Housing Scheme at Duck Lane (Phase 2), Bournemouth	719 - 758
<p>The BCP Council owned site comprises a disused plot within the grounds of three HRA flat blocks. The land is behind a block of garages and is a frequent location for fly tipping and other anti-social behaviour.</p> <p>The current proposal is for the provision of 12 x 2- bed flats for smaller families. There is to be associated parking and landscaping.</p> <p>These homes will help towards Local Plan housing targets and will also contribute significantly to unmet housing need.</p> <p>All of the homes are to be for affordable rent and will be designed to high energy efficiency standards with ground source heat pumps and triple glazing.</p>		
19.	Organisational Design – Acceleration of Transformation Savings for 2021/22 Budget	759 - 766
<p>Cabinet and Council have previously adopted our Organisational Design and Operating model as the basis of the BCP Council Transformation Strategy. This paper sets out an approach to accelerate the identification and delivery of savings that are consistent with both the ambitions and approach of our Transformation Programme in order to help the Council address the impact of the pandemic on the financial position.</p>		
20.	Childrens Services Response to Ofsted Focus Visit	To Follow
21.	Cabinet Forward Plan	
<p>To consider the latest version of the Cabinet Forward Plan for approval.</p>		

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.